

Yattendon School



General Information

Yattendon School is proud to be part of the Greensand Multi-Academy Trust, consisting of ten local schools, having joined in June 2024. We are a three-form entry co-educational junior school in Horley, serving a diverse local community with a usual intake of ninety children. Before becoming an academy, Yattendon was a foundation school which means that it owned its own land and other capital assets. This has enabled Yattendon to raise a considerable amount of money to improve facilities. A large extension with a well-resourced library was completed in 2016. Nine classrooms were completely refurbished in the summer of 2017 and our new all-weather pitch was officially opened at the end of the summer term in 2018. Yattendon children truly enjoy 21st century facilities.

Children join Yattendon after Year Two - their final infant year - at seven years of age. They spend four years at the school, leaving at eleven years of age to join secondary school. Most children join Oakwood School for their secondary education, though a few move on to independent schools and state schools outside the Horley area.

Yattendon was judged 'good' by Ofsted in March 2022. In the report, the inspector made a point of remarking on the enthusiasm and confidence of our children. These are qualities we are particularly keen to nurture and so it was great to receive this validation.

We have high expectations of the children and our Key Stage Two SATs results for 2026 reflected the hard work we invest to ensure that children achieve their very best.

If you have not already done so, please book an appointment to visit the school. Ideally, a visit during the school day gives you the best opportunity to soak up the atmosphere and help you judge whether Yattendon would provide the best junior education for your child. Please contact the school for information about guided tours for prospective parents/carers.

School Address:	Yattendon School Oakwood Road Horley Surrey RH6 7BZ
Telephone:	01293 734100
Clubs hotline:	01293 734101
Website:	www.yattendon.org
MAT website:	www.greensandacademytrust.co.uk
Head Teacher:	Mr Guy Perkins
Chairs of Governors:	Mrs Ashlee Woodruff
School hours:	8.35am (registration closes at 8.50am) – 3.15pm

Pupils on roll:	360 (4 year groups of 90)
Age range:	7 years to 11 years (National Curriculum Year 3 to Year 6) (Junior school only)

Greensand Multi Academy Trust:

Registered in England & Wales. Company no: 10980776.
Registered office: Pendleton Road, Reigate, Surrey RH2 7NT

Preparation For Your Child Joining Yattendon

Entry into Year 3 in September

We realise that it's a big step to move away from an infant school, and make every effort to help your child feel at ease. To smooth the transition process, children entering Yattendon from our local infant schools have a number of opportunities to visit Yattendon prior to their start in September. We ensure that they meet existing Yattendon children and their new teachers and spend time at our school in a programme of well-planned activities - starting early in the year with an invitation to Horley Infant School children to watch the Christmas show. In this way, your child should be very familiar with the environment of Yattendon, even before that first day in Year Three.

Our Year Three teachers invest a lot of time talking to Year Two teachers from Easter onwards to build up an individual portfolio on each child. This ensures that provision in September is well-matched to individual needs. This transition work with our colleagues in the local infant schools is, we believe, vitally important. Equally, our SEND and pastoral teams work very closely with colleagues to ensure smooth transition for those children who need more support.

We ensure that every child, whatever their background, feels welcome and supported.

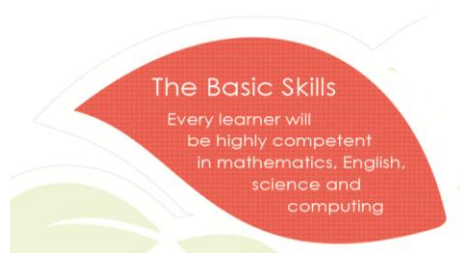
Entry at Other Times (Years 3 to 6)

If your child is entering Yattendon at other times of the year, perhaps entering year groups other than Year Three, you may wish to give your child an opportunity to spend a half day or a full day in school before they formally starts. This may be arranged with the Head Teacher, Mr Guy Perkins.

We welcome new parents/carers and encourage you to speak to your child's class teacher on a regular basis as your child settles in to life at their new school. Class teachers and senior leaders make sure they come out onto the playground after school on a regular basis to give you an opportunity to speak to them.

Our Shared Vision

Yattendon has a shared vision built around five key aims. These aims guide everything we do and reflect the values we hold most dearly. Each becomes a focus for developing our learning community.



Basic Skills

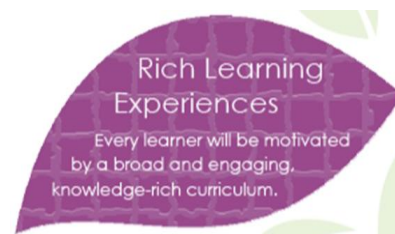
Every learner will:

- Be highly competent in **reading, writing, mathematics, science and computing**.
- Receive carefully planned support to ensure no child is left behind.

Rich Learning Experiences

Every learner will:

- Be motivated by a **broad, engaging, and knowledge-rich curriculum**.
- Enjoy learning that is varied, purposeful, and inspiring.
- Take part in activities that make learning memorable, including trips, visitors, special days, outdoor learning, and creative projects.
- See their own interests and ideas reflected in the curriculum.
- Learn to make connections across subjects through exciting cross-curricular work.
- Share their learning in different ways, including presentations, performances, videos, and podcasts.





Values

At Yattendon we are proud to be a **Values School**. We believe that developing strong values helps children to grow in confidence, build positive relationships, and make good choices. These values are taught in lessons, assemblies, and lived out in the way we treat one another every day.

Our core values are:

- **Appreciation**
- **Kindness**
- **Courage**
- **Responsibility**
- **Co-operation**
- **Honesty**

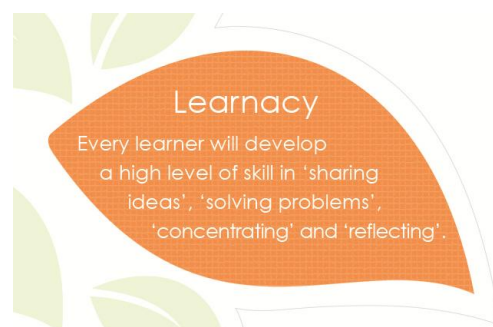
We also celebrate the **diversity of our community**, encouraging children to respect and learn from different cultures, faiths, and traditions.

'Learnacy' (Learning to Learn)

In today's fast-changing world, children will need to adapt to new situations and roles, including jobs that may not yet exist. At Yattendon we place a strong emphasis on **learning how to learn**.

We focus on developing four key **Learning Powers**:

- **Problem-Solving** – finding creative and practical solutions.
- **Concentrating** – staying focused and managing distractions.
- **Thinking Together** – listening carefully and working collaboratively.
- **Reflecting** – learning from mistakes and recognising next steps.



By teaching these skills explicitly, we help children to understand what makes learning effective and how to apply these skills across all areas of life.



The 'Y' Factor

The 'Y' Factor represents perseverance, determination, and resilience. It's about picking yourself up after a setback, practising until you succeed, and approaching challenges with confidence.

We encourage every child to:

- Develop a growth mindset – believing they can improve with effort.
- Show grit – determination to keep going, even when things are tough.
- Be willing to experiment, take risks, and handle uncertainty.

In this way, children leave Yattendon not only with strong academic skills but also with the resilience and curiosity to thrive in an ever-changing world.

Inclusion

Special Educational Needs and Disability Provision

We have a well-resourced special needs team led by our Assistant Head Teacher – Mrs Kirsty Morgan, who works closely with infant colleagues to ensure that all necessary information is passed on and extra provision is organised before the start of the school year.

The SEND Leader may be contacted via the school office if parents have any specific queries about provision at Yattendon.

Provision for High-Attaining Children

We provide for high-attaining children with particular skills in given areas in a variety of ways. These include extension tasks within lessons, and opportunities to take part in trips and events aimed at challenging children in enjoyable ways. The 'mastery curriculum' that we teach ensures that children who are more experienced in certain core areas of the curriculum are exposed to greater levels of challenge.

School Expectations

The Importance of Home/School Partnership

It is essential that the parents or carers and the school work closely to ensure that children stay safe and happy at school. It is also vital that, if there is any behaviour issue, this strong partnership helps resolve such a problem.

We take pride in the close relationships we develop with our parent and carer community and regularly encourage parents to come into school. These opportunities include parent workshops, assemblies, shows, productions and termly award assemblies.

Yattendon's Expectations

All children at Yattendon School are expected to be:

READY (ready to learn, ready to listen, ready to do their best);

RESPECTFUL (behave respectfully towards others and their environment);

SAFE (behave in a way that keeps themselves and others safe).

From time to time, children sometimes make choices that don't reflect our expectations. We ensure that we listen to children who find themselves in difficulties, and require children to reflect on both the behaviour that got them into difficulties and also the consequences of that behaviour. We emphasise the 'restorative approach' to behaviour management. This approach stresses the importance of discussing problems with children in order to work out a way forward. This does not replace an appropriate logical consequence; it places more focus on preventing problems re-occurring, **alongside** children taking responsibility for solutions.

Educational Visits and Events

Educational visits and residential field trips form an important part of our curriculum, enabling us to study, first-hand, many aspects of our environment not immediately accessible. We also invite visiting experts into school to support teaching in various areas.

Residential trips are currently offered in Year Four and Year Six. However, we also offer Year Three an overnight experience in the school grounds as well as a Year Five activity day at Mercers Lake near Redhill. We feel these experiences give children an invaluable opportunity to develop confidence and independence.

Educational visits form the focus of work in many areas of the curriculum. We keep costings as low as possible and funding is available for children eligible for free school meals.

Home Learning

Children are issued with home learning (homework) on a regular basis. The content of this home learning depends on the year group concerned. Some of these activities will be designed for families to enjoy learning together. Home learning is best when it supports learning at school, either by introducing a topic (such as carrying out research beforehand), revision or follow up. This is also a great opportunity for you and your child to discuss being safe online at home.

Reading is a daily, ongoing home learning task and is essential to the progress and development of all children. We encourage parents and carers to hear their child read as often as possible and to discuss the content with their children. Children will be set weekly times tables and spelling homework tasks. In addition, they should spend at least 20 minutes reading at home each day, either independently or to their grown-ups.

We issue a comprehensive reading record book to every child containing a range of guidance to support children's home learning, recommended reading and mathematics guidance.

Monitoring and Reporting Your Child's Progress

We closely monitor the progress of all children, particularly in mathematics and English. Every term we hold formal pupil review meetings in order to assess whether pupils need additional support or extension programmes. As parents or carers, you are kept informed of any extra help your child may be receiving in school.

In the autumn and spring terms, parents and carers are invited to consultation evenings. During these evenings, teachers will report on the progress and attainment of your child in relation to national standards. Parents and carers are also welcome to come, by appointment, to their child's class on any day after school to look at their child's work.

An annual report is sent to parents and carers. An opportunity is available for parents and carers to discuss this report with class teachers after school one day before the end of term.

Equal Opportunities

At Yattendon we embrace equal opportunities legislation, ensuring that no one in our community is discriminated against on the grounds of gender, race, colour, religion, nationality, disability or ethnic origin. Through our Values Curriculum and the way we role model positive relationships in school on a daily basis, we strive to teach children tolerance and respect for one another, and to recognise prejudice in our society when it does occur.

All children, including those with disabilities, have access to the full range of educational opportunities available in school. We make every effort to remove any barriers to this inclusive approach. Our building refurbishment resulted in improved access to the building, including a lift for first floor disabled access and improved washroom facilities.

We actively celebrate diversity in our school community, encouraging children to share and value different cultures, faiths and languages.

House Teams

We have four house teams. Children are allocated a house on entry to Yattendon. These teams give children a further sense of 'belonging' in our school. Children have something in common with those in other year groups, and are motivated to strive for the common good!

School Day

Mornings

At Yattendon pupils are asked to arrive in class between 8:35am and 8:45am. Parents are asked to drop their children at either of the school's entrances where a member of senior staff will be there to greet them.

The back gate, which offers an easy route to/from Horley Infants School, is locked at 8.50am each morning, so entry must be via the main entrance (Oakwood Road) during the rest of the day.

Lunchtime

There is a lunch break of 50 minutes. Children are able to use our all-weather pitch at playtime for ball games. A trim trail and play equipment is provided for the children. Information on lunches may be found on page 12.

Afternoons

School finishes at 3.15pm. Our back gate (Lumley Road entrance) and front gate (Oakwood Road) will be unlocked by a member of staff at 3:05pm and parents/carers may go down to the playground to meet their children in the designated areas for each year group. If your child is in upper school and you would like to

make alternative arrangements at the end of the day that involve them leaving the school site by themselves, please let the school office know.

Transporting Your Child To and From School

Dropping and Collecting Children

Many parents and carers walk their children to and from school, which obviously reduces congestion in local roads. When parents and carers arrive at school, they are encouraged to come down to the playground to collect their children. The school car park is for the use of staff and visitors. However, if parents and carers need easier access to the school for reasons of disability, this can be arranged by contacting the school office. A parking permit is required for this purpose.

Children may wish to cycle to and from school and facilities are available for securing bicycles during the day. Parents/carers are trusted to make their own judgement as to whether their child is competent enough to ride to school safely. We insist that they wear helmets.

Reigate and Banstead Council have provided us with Car Parking Permits to issue to parents and carers which allows free parking in the town centre car park for a period of time in the morning and afternoons. This helps to aid the congestion in Oakwood Road and allows sufficient time for adults collecting or dropping children to walk to and from school.

Communication

In a busy school, communication is vital. We know that it is very important that the school passes on information effectively, and we have several ways of doing this including phone, Studybugs (a smart phone app), emails, text messages, informal chats, meetings and letters.

We have an 'open door' policy, which means that the parent community is encouraged to come in and talk to us if they have any questions or concerns.

Parents and carers at Yattendon can keep a regular check on our website for newsletters that may have been missed, news about trips, letters to parents/carers, guidance documents and policies. We would encourage prospective parents/carers to read our weekly 'Friday Flyer' and refer to our online curriculum information, including Knowledge Organisers to gain a flavour of community life at Yattendon.

Contacting Class Teachers

Staff do their utmost to find a mutually convenient time to speak with parents and carers if the need arises. If class teachers are unavailable for whatever reason, a member of the senior leadership team is always happy to help on the gates in the morning, whether it be the Assistant Head Teacher, Deputy Head Teacher or Head Teacher.

Newsletters

We feel that parents and carers have a closer relationship with their child's school if they are regularly informed about what is going on. The Friday Flyer newsletter is the main method of communicating this information. This newsletter is available on our school website and is sent out every Friday on our StudyBugs app (see below).

Studybugs

This is an online messaging facility used by the school and enables parents and carers to communicate with us easily and helps the school keep the whole community informed. Studybugs can be accessed via a free app. Please use StudyBugs as an easy and stress-free way to inform us about illness or any other communications.

Email

Many parents and carers choose to communicate by email (especially if the communication is of a more confidential nature). If you have any queries about the school, you may prefer this method of contact. However, all messages sent by the Studybugs service are received by us in the form of an email.

The school office email address is: info@yattendon.surrey.sch.uk should you prefer not to use Studybugs.

Attendance

School Attendance: Categorisation of Absence

We are very proud on our attendance record at Yattendon, showing the commitment of parents/carers to their children's learning.

Most of our children attend school regularly and all of them benefit from doing so. At Yattendon our attendance rate is higher than the national average and we work very actively to ensure that all our children attend school regularly.

Alongside attending school regularly, we do stress to parents/carers that it is very important children arrive at school before registration. Parental support is vital in ensuring children arrive at school on time, wearing correct school uniform and properly prepared for the school day.

Before-School and After-School Childcare

Our before-school and after-school care is called OSCAHS. This facility is available every day. In before-school care, parents/carers are able to arrange for their child to have a breakfast. Please see the OSCAHS leaflet in your prospectus folder which contains information about this provision, or visit either the school website or navigate to: **www.oscahs.co.uk**

Uniform and Dress Code

We feel that wearing school uniform is important to maintain high standards and to help children develop a sense of pride in themselves and their school. We ask parents and carers to send children to school in the correct uniform. **Please see uniform list in the appendix for detailed information.** A summary can be found on the next page.

Purchasing Uniform

Uniform can be ordered from our supplier's portal, Your Image at: <https://yourimageschoolwear.co.uk/>

Your Image are our only supplier of uniform with the Yattendon logo. This includes:

- V-neck sweatshirt / jumper
- White polo shirt (version with logo optional – your child may wear a plain white polo shirt without a logo if you prefer)
- PE T-shirts (in colour of House Team, red, green, blue or yellow)
- PE Hoodie

All other items of uniform (as detailed in the Uniform list in the appendix) may be purchased from other retailers.

We collect used uniform that is in good condition to sell second-hand. We frequently hold second-hand sales and, if you require second-hand uniform at other times, please visit the school office.

House Colours for PE

Children are asked to wear PE t-shirts in their house colours. Parents/carers will be informed of their child's house colour well before they need to start purchasing uniform. (See more information about PE lessons below).

PE – Further Information

In order to fulfil National Curriculum requirements, and because it is an essential life skill, pupils in Year Three and Year Four receive swimming lessons during the year. As swimming is part of the national curriculum, it is a statutory requirement that all children participate in swimming lessons unless there are health reasons preventing this. We request a voluntary contribution from parents/carers in order to help us meet some of the transportation costs involved. The school pays for the swimming tuition itself.

Sickness and Medication

We are happy to administer prescribed medication in school, though we would prefer parents/carers to avoid this if possible. Medicine should be brought to and from the school office by an adult and a form completed to clarify clear dosage instructions from parents/carers. A Medication Policy is available on request.

Meals

In September 2026, we secured an excellent catering contractor (Caterlink) to provide hot school lunches. They offer an excellent choice of food cooked from scratch on our premises. They also cater for specific dietary needs. Children may bring packed lunches to school if they prefer. Many children chose to have a hot dinner some days and a packed lunch on others. Menus are published in advance to help with ordering. There are three main options – non-vegetarian, vegetarian and jacket potato.

Packed Lunches

We ask parents and carers to support our healthy eating policy when providing packed lunches. We also ask that parents and carers do not include nuts or nut-based products in packed lunches.

Pastoral Care

Class teachers are primarily responsible for the pastoral care of children in their class. Parents and carers are encouraged to contact their child's class teacher if they have any concerns, or wish to pass on information which may be useful to the teacher, such as changes to home circumstances that may be worrying or unsettling for their child. Support is available to all children, including those experiencing challenges linked to cultural transitions or language needs.

Home/School Link Worker

Miss Karen Burgess is responsible for supporting any family needing help with a query, or indeed an ongoing problem causing them concern. Typically, she may help liaise with class teachers, seek help from other agencies or help parents and carers to identify agencies that may be able to help them.

Emotional Support

The school takes the emotional health of children very seriously. We have one fully trained Emotional Literacy Support Assistant (ELSA) in school who works one-to-one with children requiring help in understanding their feelings or developing social communication skills. Karen Burgess is also our 'worry-buster': If children don't feel that they can sort out issues or problems with their class teacher, for whatever reason, they can post a note to the worry buster who will arrange to meet with them chat through their problem.

The school has a nurture room and an adult trained specifically in running therapeutic interventions. In addition, a trained play therapist (from Learning Space) supports a small number of children with specific needs.

School Council

We feel very strongly that the children should contribute to their community and that they should have a forum in which their opinions are heard. The School Council is very active at Yattendon. Made up of representatives from each class, and meeting on a fortnightly basis, the School Council debate issues, solve problems and suggest ways in which the school could improve. The School Council provide reports on their work to all the children during assemblies.

Opportunities for You to Get Involved

Friends of Yattendon (FOY)

All parents and carers are automatically a member of 'Friends of Yattendon' (or 'FOY' for short). The Friends are extremely active at our school, supporting fundraising and social events throughout the year. During a typical year, they organise an Easter Egg Hunt, children's discos, a Christmas Fair and a summer fair. We welcome parents and carers with a wide-range of skills, experiences and backgrounds. Their contribution to the life of the school is highly valued and critical in raising much-needed funds.

Parent Questionnaires

We found that our parents lead busy lives and that an on-site meeting with parents to discuss their views was not well-attended. Instead we send out regular questionnaires so that parents can let us know their opinions on a range of topics.

Parent Volunteers

If parents/carers have some time to spare during the week, and would like to offer their help, we would love to have them in school. Currently, parents/carers help out with anything from hearing children read to coming on a school trip. We send out invitations once a year for anyone interested in volunteering their time in this way. Quite a few grandparents have given up their time this way in the past.

Safeguarding

This school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Our safeguarding procedures are outlined in our Child Protection and Safeguarding Policy. All staff (including supply staff, volunteers and governors) must ensure that they are aware of these procedures. The policy is available publicly on the school website (www.yattendon.org) and available on request for parents and carers from the school office.

Sometimes we may need to share information and work in partnership with other agencies when there are concerns about a child's welfare. We will ensure that our concerns about our pupils are discussed with their parents/carers first, unless we have reason to believe that such a move would be contrary to the child's welfare.

Pupil Premium

The school receives extra funding for any family that qualifies for pupil premium. We encourage any family to register their eligibility, regardless of whether or not they wish to take up the free school meals to which their children are entitled.

From September 2026, there are two categories of Free School Meals:

- **Targeted FSM** – for pupils in households receiving Universal Credit with annual household earnings of **£7,400 or less**. Children who qualify under this category will also attract **Pupil Premium funding** for the school.
- **Expanded FSM** – for pupils in households receiving Universal Credit who do not meet the targeted FSM earnings threshold. Children in this category will receive **Free School Meals only**.

Your child may also be entitled to Free School Meals if you receive any of the following:

- Universal Credit
- Support under Part VI of the Immigration and Asylum Act 1999
- Income-related Employment and Support Allowance
- The guaranteed element of Pension Credit
- Support as a family with **No Recourse to Public Funds (NRPF)**, subject to certain criteria

Please check the guidance above for accuracy, as criteria sometimes change.

Pupil Premium for Services children

If your child joins us, please let us know if you are currently serving in the armed forces or have served in the last three years as there may be additional funding available for your child.

Changes in eligibility

Please note changes in the eligibility criteria for pupil premium that come into effect in September 2026. Details are available on the GOV UK website. Changes include expansion in eligibility to include all households receiving universal credit.

Appendix 1 - Uniform

We feel that wearing school uniform is important to maintain high standards and to help children develop a corporate feeling and sense of pride and belonging in themselves and their school. We ask parents to co-operate by sending children to school in uniform as detailed below, making sure that **every item is clearly marked with the child's name. Please note that children will need to wear their PE kit to school on days they have PE lessons. Hoodies may only be worn with PE kit and a V-neck jumper is required on non-PE days.**

Please note that the list of uniform below is **non-gender** specific. All items in blue need to be ordered from <https://yourimageschoolwear.co.uk/>. See summer uniform overleaf.

WINTER UNIFORM
Dark grey skirt* with short or long white socks (not sports, liner style socks) OR thick grey tights <i>*Dark grey pinafore dresses or dark grey culottes may be worn as an alternative</i>
Dark grey tailored trousers with dark grey or black socks
Short-sleeved white polo shirt with or without Yattendon Logo
Yattendon school jumper (navy with logo)
Black shoes suitable for outdoor use. Ideally, flat sole shoes should be worn so that children can use the astro turf at playtime without having to change shoes. Shoes should be made from a material that can be polished (ie not canvas, suede or nylon mesh) Boots are NOT allowed.
<u>OPTIONAL SUMMER UNIFORM</u> (After Easter break)
Blue and white checked gingham dress/playsuit (playsuit is similar to dress but with legs) with short or long white socks (not sports, liner style socks) White leggings may be worn under summer dress if desired
Dark grey tailored shorts

P.E. KIT	
School PE T-shirt in house colour with Yattendon Logo	
Navy Yattendon hoodie	
Plain navy, loose-fitting shorts ** (no stripes or other design additions please)	
Plain navy, loose-fitting jogging bottoms ** (no stripes or other design additions please)	
Trainers suitable for outdoor/indoor PE	
**Leggings, exercise tights and tight shorts (such as lycra shorts) are <u>NOT</u> permitted.	
SWIMMING KIT (Year 4 in Autumn term and Year 3 in Summer term)	
Towel	
One piece costume or swimming trunks (no long shorts or bikinis)	
Named, waterproof bag	